



# Tripleseat Guide to Creating a Brewery Venue Rental Contract

## IMPORTANT

*The information provided in this document is intended as general guidance and not legal advice. Brewery owners and operators should consult with legal professionals or industry experts to ensure compliance with local laws, regulations, and licensing requirements when organizing events and implementing specific practices.*

This list is certainly not an exhaustive list of everything that your brewery, brewpub, or taproom may want to include in your legal contracts. This list is intended as a template to use as a foundation to build upon based on your unique offerings, space, and needs.

## 1. PARTIES INVOLVED

- 1.1 Venue provider: Brewery Name / Address / Signature
- 1.2 Renter: Name / Company / Address / Signature

## 2. PRICING

- 2.1 Booking fee = \_\_\_\_\_
- 2.2 Cleaning fee = \_\_\_\_\_
- 2.3 Beer consumption fee = \_\_\_\_\_  
(commonly used: 1 beer, per person, per hour x expected attendees)
- 2.4 Total = \_\_\_\_\_

## 3. DEPOSITS

- 3.1 A deposit of 20% of the total is due at signing.
- 3.2 Must be paid in full at the close of the event.
- 3.3 **Notice:** Cancellations must be given seven days prior to the event date for a full refund. Cancellations with less than seven days' notice will void the refund.

## 4. STAFFING

- 4.1 Beer service will be provided for events of under 25 guests.
- 4.2 Dedicated event staff will be on-site for events with 26+ guests.

## 5. BEER/ALCOHOL

- 5.1 No outside alcohol is allowed.
- 5.2 Beer offerings will be based on the available tap list.
- 5.3 All event attendees must provide identification if consuming alcoholic beverages.
- 5.4 All attendees are subject to state and federal laws concerning alcoholic consumption.
- 5.5 Anyone who appears intoxicated will be refused beer service.

## 6. FOOD

- 6.1 In-house food. Desired options & quantities.
- 6.2 Food partners - catering/food truck options.
  - 6.2.1 Purchase/Rental price + Brewery management fee
- 6.3 Bring your own food (BYOF) - The event host is responsible for providing all food items and serving utensils.

## 7. CANCELLATION CLAUSE

- 7.1 The Brewery requires a signed contract and a completed credit card authorization form to reserve any private dining space. Cancellations made within thirty (30) days or less of the contracted event will be charged 50% of the food and beverage minimum. Cancellations made within seven (7) days or less of the contracted event will be charged the full minimum plus tax and gratuity.

## 8. LIMITATION OF LIABILITY CLAUSE

- 8.1 Except for actions or claims arising from the hosts/attendees' gross negligence or intentional or willful misconduct, total aggregate liability to the Brewery shall be limited to the compensation fees based upon successful approval.

## 9. FORCE MAJEURE

- 4.1** This agreement is subject to acts of God, war, or terrorism, government regulations, disaster, strikes, civil disorder, extreme inclement weather, curtailment of transportation facilities, or other emergencies beyond the reasonable control of either party, their owners, or operators that make it inadvisable, illegal, or impossible to provide the facilities or to hold the event. This agreement may be terminated for any one or more of such reasons by written notice from one party to the other. Notwithstanding the foregoing, in the event of any such Force Majeure, the Brewery will be entitled to retain any amount from any deposit necessary to offset any food costs and/or other third-party expenses previously incurred with respect to the function.

## 10. INSURANCE/WAIVER

- 10.1** A waiver or release gives up a right, such as releasing one from his/her liability for harm or damage that may occur from performing under a contract or participating in an activity.

## 11. MISCELLANEOUS

- 11.1** Transportation - guests are responsible for their safe transportation to and from the brewery.
- 11.2** Decorations - minimal decorations are allowed and must remain in an event-dedicated space.
- 11.3** Animals - service animals are always allowed in all brewery areas. Leashed dogs are allowed in outside areas only.

Interested in learning more about how Tripleseat  
can help you host and manage events at your brewery?

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